

JAMAICA ANGELA ALCANTARA CASTILLO

#253 El Sol Subdivision, Barangay 3

Cabuyao City, Laguna

jamaica_angela18@yahoo.com

Contact #: 09464935848



QUALIFICATIONS PROFILE:

- Graduated with academic distinction
 - Knowledge in various programs, operating systems and applications
-

EDUCATION:

STI College Santa Rosa

Santa Rosa Commercial Complex, Balibago, Santa Rosa, Laguna

Bachelor of Science in Information Technology

May 17, 2013

GWA (General Weight Average) – 1.63

TECHNICAL QUALIFICATIONS:

- Programming Languages: VB 6.0, VB .Net
 - Software Applications: Microsoft Suite(Excel, Word, Access, Power point), Adobe Photoshop
 - Database Management: Database SQL command, MySQL, MS Access
 - Operating Systems: Windows XP professional, Windows 7
-

JOB EXPERIENCE:

I.A Alegre Builders & Developers Corp., Tagaytay City

On-the-Job Trainee (November, 2012 – January, 2013)

- Designed computerized system for warehouse inventory and it's implementation that made the company's monitoring of warehouse materials much more easier and reliable.

DYNA V ENGINEERING SERVICES, Cabuyao, Laguna

Encoder and Assistant Secretary (April 2013 up to March 2014)

- Make reports for various contracts such as alley arm installation and tree pruning.

- Confirms purchase order and prints purchase order form for billing attachment (SAP Net Weaver System).
- Assists on payroll distribution.
- Other office works as needed.

PRIME INFOSERVE NETWORK INC., Balibago, Santa Rosa, Laguna

Associate Programmer (March 2014 to present)

- Creates data entry program for the OJT students of STI College Santa Rosa under NIDEC Philippines Corporation.
- Assists on enrollment of STI College Santa Rosa: encoding of necessary information of the students, assessing and printing of class schedule.
- Payroll processing for one of our clients: printing of pay slips and generates reports.
- Creates Computerized Inventory System for Aichi Forging.

SEMINAR:

February 11, 2011	:	Youth Conference in IT: Think IT! Do IT!
		UP Diliman
		Quezon City


PERSONAL INFORMATION:

Date of Birth	:	May 12, 1993
Place of Birth	:	Manila
Age	:	21
Civil Status	:	Single
Citizenship	:	Filipino
Religion	:	Roman Catholic
Sex	:	Female
Height	:	5'2"
Weight	:	45 kgs.

CHARACTER REFERENCES:

1. Mr. Alan Maynardo T. Andal
STI Instructor / Thesis Adviser
09228019930

2. Mrs. Catherine S. Vargas
Owner of Dyna V Engineering Services
09199099972



Applicant's Signature